

Job Title: Senior Landscaper

Compensation: \$15.75 - \$15.75

FLSA Status: Non-exempt

Salary Admin Plan: OPS (temporary-part-time)

Pay Grade: OPS Career Level 2

**Position Summary:**

Incumbents coordinate, monitor, and lead the activities of a small crew of Grounds Technicians while participating in grounds maintenance activities. Responsibilities may include prioritizing and assigning tasks; preparing and maintaining records; ordering materials; monitoring preventative maintenance programs; and performing the duties of the lower level.

**Requirements:**

**Education:**

High School Diploma or equivalent (GED).

**Experience:**

Three years experience in landscape maintenance.

*\*An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job may be acceptable in lieu of those requirements listed above.*

**Knowledge:**

- Grounds maintenance principles and practices;
- Applicable equipment, materials, and tools used in grounds maintenance activities;
- Applicable chemicals, pesticides, and/or herbicides;
- Preventative maintenance principles;
- Record keeping principles;
- Safe work practices;
- Computers and related software applications.

**Skills:**

- Maintaining grounds;
- Operating and maintaining applicable grounds maintenance equipment and tools;
- Monitoring and performing preventative maintenance;
- Applying applicable chemicals, pesticides, and/or herbicides;
- Performing routine maintenance and repairs;
- Performing manual labor;
- Maintaining records;
- Using a computer and related software applications;
- Communication, interpersonal skills as applied to interaction with subordinates, coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to give and receive work direction.

**Physical:**

- Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, grasping, feeling, talking, hearing, seeing and repetitive motions.
- Very Heavy Work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.
- Incumbents may be subjected to moving mechanical parts, vibrations, fumes, odors, dusts, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, work space restrictions, intense noises, and travel.

**License:**

- Valid Florida Driver's License
- State Pesticide License

Responsibilities:

<b>These duties are a representative sample; position assignments may vary.</b>		<b>Potential Frequency</b>
1.	Prioritizes and assigns work to lower level staff; monitors the performance of lower level staff; and trains staff on work methods and procedures.	Daily 10%
2.	Coordinates and monitors preventative maintenance programs which includes monitoring maintenance schedules and assigning and performing preventative maintenance duties as necessary.	Weekly 10%
3.	Performs grounds maintenance activities, which includes: mowing; edging lawns; watering and weeding lawns and gardens; trimming and pruning shrubs, hedges, and trees; performing weed abatement activities; applying mulches; applying herbicides and pesticides; and/or installing landscaping materials.	Daily 40%
4.	Operates and maintains a variety of grounds maintenance equipment, and machines, which includes: lawn mowers, trimmers, blowers, edgers, weed eaters, chainsaws, and other related hand and power tools. Performs routine maintenance and/or minor maintenance on grounds keeping equipment and irrigation systems.	Daily 30%
5.	Maintains a variety of records related to equipment operation and maintenance, service requests, and/or other grounds maintenance activities.	Daily 5%
6.	Performs general grounds clean up, including removing litter and debris and cleaning paths and walkways.	Daily 5%
7.	Performs other duties of a similar nature or level.	As Required

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