

Job Title: OPS Lab Assistant

Compensation: \$15.75 - \$15.75

FLSA Status: Non-exempt

Salary Admin Plan: OPS (temporary-part-time)

Pay Grade: OPS Career Level 2

Position Summary:

- Procures and maintains stock of specialized items utilized in the department facilities.
- Performs laboratory set up for faculty
- Orders supplies and equipment as needed for instruction
- Maintains clean, orderly and well supplied prep room and classroom
- Provide copies of course material for instructors
- Performs related duties as required

Requirements:

Education:

High School diploma or equivalent required. College degree preferred.

Experience:

Two (2) years experience in field.

** An equivalent combination of education and experience sufficient to successfully perform the essential duties of the job may be acceptable in lieu of those requirements listed above.*

Equal Access/Equal Opportunity

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Recognizing that sexual harassment constitutes discrimination on the basis of sex and violates this Rule, the college will not tolerate such conduct. Should you experience such behavior, please contact the Title IX Coordinator at [727-341-3261](tel:727-341-3261); by mail at P.O. Box 13489, St. Petersburg, FL 33733-3489; or by email at eaao_director@spcollege.edu.